

Internal Memorandum

**To: Office of CIO**

**CC:**

**From: Jake DiClemente**

**Date: 10/20/2018**

**Memo #: 2**

**Re: Help Desk Services**

Good Afternoon,

The machine I have been tasked with managing is currently not accessible. Could you reset the entire machine? It’s a Linux machine hosting MediaWiki and the IP is 192.168.50.201.

Thanks,

Jake DiClemente

Team B

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